Racking inspection checklist

Date _____ **Warehouse or area** _____

Aisle or rack bay _____ **Inspector name** _____

Last forklift strike reported _____

Uprights and base

	Pass	Fail	N/A
Uprights are straight, with no dents, bends or twists	☐	☐	☐
No cracked welds or torn metal	☐	☐	☐
Base plates are flat on the floor and intact	☐	☐	☐
Anchor bolts are in place and tight	☐	☐	☐
Floor around the base is free of cracks	☐	☐	☐

Beams and connectors

	Pass	Fail	N/A
Beams are level, with no sag or bowing	☐	☐	☐
Beams are seated fully in the uprights	☐	☐	☐
Safety locks and pins are in place	☐	☐	☐
Bracing and row spacers are in place and undamaged	☐	☐	☐

Loads and signs

	Pass	Fail	N/A
Load capacity signs are posted and readable	☐	☐	☐
Loads are within the posted capacity	☐	☐	☐
Pallets are in good condition and sit squarely on the beams	☐	☐	☐
Loads are stable and don't lean or overhang	☐	☐	☐
Items aren't stored on top where they could fall	☐	☐	☐

Aisles and protection

	Pass	Fail	N/A
Aisles are clear and wide enough for the trucks, per your layout	☐	☐	☐
Clearance to sprinklers, lights and ceilings is kept	☐	☐	☐
Column and end-of-aisle guards are in place and undamaged	☐	☐	☐
Damage is reported when it happens, not just at inspections	☐	☐	☐

Defects found and action taken

_____

_____

_____

Taken out of service? ☐ Yes ☐ No **Reported to** _____

Inspector signature _____ **Date** _____

Supervisor review _____ **Date** _____