Ladder inspection checklist

Date _____ **Location** _____

Inspector name _____ **Ladder ID or tag** _____

Ladder type _____ **Material** _____

Structure	Pass	Fail	N/A
Side rails are straight, with no cracks, bends or dents	☐	☐	☐
Rungs or steps are tight, secure and free of cracks	☐	☐	☐
Rungs and steps are clean and slip-resistant	☐	☐	☐
Spreaders and locks work, on a step ladder	☐	☐	☐
Rung locks, rope and pulley work, on an extension ladder	☐	☐	☐

Feet and hardware	Pass	Fail	N/A
Feet or shoes are intact and grip	☐	☐	☐
Bolts, rivets and hardware are tight	☐	☐	☐
Labels and duty rating are readable	☐	☐	☐

Condition	Pass	Fail	N/A
No oil, grease or mud on the rungs	☐	☐	☐
No paint or coating hiding a crack or damage	☐	☐	☐
No sign of an unsafe repair or modification	☐	☐	☐
Metal ladders are not used near electrical hazards	☐	☐	☐

Defects found and action taken

_____

_____

_____

Taken out of service? ☐ Yes ☐ No **Reported to** _____

Inspector signature _____ **Date** _____

Supervisor review _____ **Date** _____