Fire extinguisher monthly inspection

Date _____ **Site or building** _____

Inspector _____ **Number of extinguishers checked** _____

Extinguisher locations or IDs _____ **Next check due** _____

Location and access	Pass	Fail	N/A
Extinguisher is in its marked place	☐	☐	☐
Nothing blocks the way to it	☐	☐	☐
Sign or marking is visible	☐	☐	☐
It's mounted or stored as the maker says	☐	☐	☐
Type fits the hazard in this area	☐	☐	☐

The extinguisher	Pass	Fail	N/A
Pin is in place	☐	☐	☐
Tamper seal is intact	☐	☐	☐
Gauge reads in the operating range	☐	☐	☐
Body shows no dents, corrosion or leaks	☐	☐	☐
Hose and nozzle are clear and undamaged	☐	☐	☐
Handle and lever are undamaged	☐	☐	☐
Label is legible and faces out	☐	☐	☐
Instructions on the label can be read	☐	☐	☐

Records and follow-up	Pass	Fail	N/A
Service tag is attached and current	☐	☐	☐
Last service is within your required interval	☐	☐	☐
Monthly check is initialed and dated on the tag or log	☐	☐	☐
Failed extinguishers are tagged and pulled for service	☐	☐	☐
A replacement is in place while one is out	☐	☐	☐

Defects found and action taken

_____

_____

_____

Taken out of service? ☐ Yes ☐ No **Reported to** _____

Inspector signature _____ **Date** _____

Supervisor review _____ **Date** _____

A starting point. Adapt it to your equipment, your procedures and the rules that apply to you. Free template from portalbaseai.com